



One-Day Event Tabletop Exhibit Space Contract Application

Contact Information

Company Contact

Name:

Email:

Phone: Landline Mobile

On-Site Person 1 Same as Company Contact

Name:

Email:

Phone: Landline Mobile

On-Site Person 2

Name:

Email:

Phone: Landline Mobile

Product Information

Please check all that apply.

- Publisher Mathematics Fund-Raising Programs
- Manipulatives Science Insurance/Financial
- Professional Books* Music Furniture
- Children's Books* Art Supplies Teacher Gifts
- Technology Hardware Technology Software
- Technology & Internet Resources
- Other

**Vendors offering products or services that compete with Highlights Education Group companies may not be eligible to exhibit. Please refer to Terms and Conditions for more information.*

Note: SDE does not permit promotion of teacher workshops or in-service training.

Company Information

Company Name:

Billing Address:

City:

State: Zip:

Mailing Address:

City:

State: Zip:

Phone:

Fax:

E-mail:

Website:

Event Information

Each tabletop exhibit space consists of 6' table and two chairs within a 6' x 4.5' footprint. While a larger footprint may be available onsite, due to space restrictions at certain event locations, exhibitor should ensure their materials fit in this space. Discounts for multiple spaces are available, if needed.

Exhibitors requiring guaranteed electrical access must order it with their booth at an additional charge of \$50.

Event Information

Event Title:

Location:

Date(s) of Event:

One Tabletop Space (\$105) Two Tabletop Spaces (\$155)

Three Tabletop Spaces (\$205) Electrical access (\$50)

Total Cost: \$

Yes, please contact me about sponsorship opportunities!

Method of Payment

Check Enclosed (payable to SDE) Credit Card

Amount Paid: \$

Credit Card #:

Exp. Date: CVV #:

Please do not send credit card information via email. Use secure fax or call 1-800-462-1478.

Cardholder Name:

Cardholder Signature: X

Note: SDE cannot process any unsigned applications. A signed application for exhibit space at any SDE program indicates the applicant's willingness to accept the exhibitor terms and conditions found at www.SDE.com/Exhibit. Payment is required when submitting application. A confirmation notice outlining additional details such as hotel information and set-up time will be emailed to you.

Signature: X

Date:

Please submit to:

E-mail: fwright@sde.com, Secure Fax: 1-800-337-9929

—or—

Mail: SDE Exhibits
Staff Development for Educators
PO Box 577
Peterborough, NH 03458